# BOARD OF PUBLIC WORKS MEETING HELD WEDNESDAY, APRIL 9, 1941

The Board of Public Works met in the office of the Governor, Union Trust Building, Baltimore, on Wednesday, April 9, 1941. There were present:

Herbert R. O'Conor, Governor J. Millard Tawes, Comptroller Hooper S. Miles, Treasurer

Mr. Walter N. Kirkman, Director of the Department of Budget and Procurement was also present.

## ADMINISTRATOR OF SMALL LOANS:

See: Leases, these minutes.

## BANK COMMISSIONER:

Mr. Kirkman submitted to the Board, with his recommendation for approval, a lease for space in the Union Trust Building, Baltimore, covering the offices used by the State Bank Commissioner, at the rate of \$1.74, or an annual rental of \$6,000.00, for a period of 31 months from March 1, 1941.

The Board approved Mr. Kirkman's recommendation and authorized the execution of such a lease.

#### BUDGET:

Mr. Kirkman brought to the attention of the Board, a provision in the Budget passed by the General Assembly of 1941 for the fiscal years of 1942 and 1943, that the Board make deductions in the budgets for those years to the extent of \$100,000.00 for each year.

After discussing this matter, Mr. Kirkman was instructed to review the Budget with a view to carrying out this legislation for making the deduction of \$100,000.00 in each fiscal year, and report his recommendation to the Board.

## CHELTENHAM SCHOOL FOR BOYS:

The Secretary brought to the attention of the Board a communication from the Board of Managers of Cheltenham School for Boys in which authority was requested to retain the services of Mr. Lucien E. D. Gaudreau, architect, for work necessary in connection with the construction work to be done at the school, as covered by the appropriation in the General Bond Issue of 1941.

The Board felt that this matter would have to be deferred for the time being since consideration would have to be given in the Bond Issue Act to the fact that the Board is instructed to delay and postpone the expenditure of the money to be made available through the issuance of the bonds, if labor conditions are such as to interfere with the progress of the defense program or if the commodity prices are such that such construction would result in very high costs compared with normal conditions.

The Board agreed that it would give this matter consideration later and that in the meantime the various institutions and agencies to which money has been appropriated in the General Bond Issue of 1941 for construction should be notified of the duty of the Board of Public Works in this matter and not make any committments for the expenditure of the funds until after the formal approval therefor has been given by the Board.

The Secretary brought to the attention of the Board a file of correspondence relative to budget amendment in the sum of \$6,233.32 to the account of Cheltenham School for Boys for the fiscal year 1941.

The Governor agreed to approve this amendment since consideration had been given to same at a previous meeting.

## COMMISSIONER OF MOTOR VEHICLES:

At the request of the Commissioner of Motor Vehicles, the Board authorized the writing—off as uncollectible fines amounting to \$20.00 in the case of William Brown, Caroline County, an investigation by the Commissioner's office having developed that the fines in question are uncollectible, Mr. Brown having died July 15, 1940.

#### COMPTROLLER OF THE TREASURY:

At the request of the Comptroller, the Board authorized the following refunds made from Miscellaneous Appropriations #2, covering tax paid in error.

Admissions Tax Division:				
		\$6.38		
	<del></del>	2.25		
•		5.56 <sup>-</sup>		
	Glyndon Swimming Pool		\$16.19	
ď	John L. Leister	2.00+	ф10.13	
Alcoholic Beverages Tax Division:				
T. F	Rev. Ambrose Beavan	\$2.00 '		
F	Rev. Edwin N. Herbert	1.60 °		
F	Rev. Arthur B. Kinsolving	•40		
	11 11 11 11	2.00		
(	Chaplain of Maryhurst Convent	.96		
	isitation Convent	1.00		
	Rev. George H. Tragesser	.48		
	Rev. Wm. E. Kelly	1.92.		
			15.76	
ľ	Rev. John M. Jacobs	<u>5.40 °</u>	15.76	
Corporation Taxes:				
	Commonwealth Finance Service, Inc.	\$23.97		
	Crane Co.	5.81		
	Majestic Distilling Co., Inc.	461.88		
	Globe Distributing Co.	71.37		
•	Oliphant Chevrolet Sales, Inc.	5.14		
	John Murphy Co.	8.00		
	<b>-</b> •			
	Frederick Professional Bldg., Inc.			
	The Fast Bearing Co.	1.15/	500 OA	
	North American Aviation, Inc.	20.35	598.84	
Title Tax Division:				
	Mid-City Rent-a-Car Service, Inc.	\$5.26		
*	Grover L. Swink	2.54		
	Harry O. Huss	3.10	10.90	
Recordation 1				
	Matthew J. Mullaney	\$5.50°		
State & County Taxes:				
	Glen Burnie Savings & Loan Assoc.	\$1.87		
•	Home Owners' Loan Corp.	.71-		
•	W. M. Thomas Lumber Co.	3.14	11.22	
	" We THOMOS HOMDET OO.	0.17	TT • 44	
Conservation	Department:			
	Mrs. Allan Adams	\$158.56	158.56	
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\$811.47

#### COURT COSTS:

The Board approved the following payment of court costs from the budget of the Board of Public Works, the State Law Department having approved the bills:-

The Daily Record Company \$33.00
(Stark vs. Christie, et al)
Clerk of theCourt of Appeals 15.00
(Baltimore & Ohio case. - \$12.
Doub vs. State Tax Commission - \$2.00
Finan vs. State Tax Commission - \$50
McMullen Bros. vs. State Tax Commission - \$50).

## CROWNSVILLE STATE HOSPITAL:

Mr. Kirkman reported to the Board that the matter of water supply and sewerage construction at the Grownsville State Hospital was not ready to be submitted to the Board, and that this matter would be brought up at a later meeting.

### DEPARTMENT OF BUDGET & PROCUREMENT:

Mr. Kirkman brought to the attention of the Board the fact that the Budget includes an appropriation for 200 sets of Flack's Code, 1939 edition, and requested advice as to the distribution of the Code since the number of set on hand would not be sufficient to take care of the requests, especially since the Code in the past had been widely distributed when the number of sets available was larger than at the present time.

The Board authorized Mr. Kirkman and Mr. McCusker to go over the list and recommend a distribution of the number of sets available for State use.

## DEPARTMENT OF CORRECTION:

The Secretary brought to the attention of the Board a file of correspondence bearing on the subject of compensation for Mr. Elmer B. Carl, former Superintendent of the Maryland State Penal Farm. Mr. Carl's claim amounted to \$416.66 - one-half of which covers services rendered by him after the termination of his services as Superintendent in completing the annual report for the institution; and the balance intended to cover vacation of fifteen days or one-half month, because Mr. Carl had not taken a vacation during the year in which his services were terminated.

It was the feeling of the Board that Mr. Carl should be reimbursed for his services rendered at the request of the Department of Correction after his services as Superintendent were terminated, but it is not in line with the policy of the State to pay salary in lieu of vacations, or to pay a member for vacation after the termination of services for the State. It was stated that vacations are a gratuity from the State and contemplate the continuance of the employe in the service of the State.

The Board authorized the payment of \$208.33 in compensation to Mr. Carl for services as rendered above.

## EASTERN SHORE STATE HOSPITAL:

Mr. Kirkman brought to the attention of the Board a request from the Eastern Shore State Hospital that that institution be authorized to purchase folding chairs and card tables, payment to be made out of funds available to the institution in the General Bond Issue of 1939.

The Board authorized the purchase of this equipment, through the usual channels.

## GENERAL BOND ISSUE OF 1941:

See: Last item of these minutes.

#### HALL OF RECORDS:

The Board approved the request of Dr. Morris L. Radoff, Archivist of the Hall of Records, that he be authorized to purchase:

Barrow Laminator, for the preservation of documents, at a cost of \$3,500.00, installed, payment to be made from the appropriation available to the Hall of Records in the General Bond Issue of 1939;

1000 Open bar adjustable steel shelves at \$1.45 each, or a total of \$1450.00, to be purchased from Snead & Co., of Jersey City, N.J., payment to be made from the General Bond Issue of 1939;

with both purchases to be made in the usual channel through the Department of Budget and Procurement.

#### Leases:

Mr. Kirkman submitted to the Board, with his recommendation, a lease for space in the Union Trust Building, Baltimore, covering offices used by the State Bank Commissioner, at an annual rental of \$6,000.00, for a period of 31 months from March 1, 1941.

The approved the execution of this lease.

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The Board authorized the renting of additional space known as Room 912 in the Union Trust Building, Baltimore, for the use of the State Insurance Department, on the same basis as the space now being used by that department. The additional space is considered to be necessary because of the extra duties imposed upon that Department by legislation enacted by the General Assembly, of 1941. Room 912; for term of 17 months from May 1, 1941; rental of \$528.00 annually.

The Board authorized the execution of a lease covering space used the Administrator of Loan Laws in the Calvert Building, being a renewal of the lease in force at the present time, at an annual rental of \$2,340.00.

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Mr. Kirkman called attention to the fact that the State Department of Health would need additional space because of the additional services made available by the United States Public Health Service, and that the rental for the additional space would be reimbursed to the Department by the United States Public Health Service in supplies or equipment. Mr. Kirkman stated the space contained 2,400 suare feet and could be rented for \$1,080.00 per year, with a lease for one year. 2517 St. Paul Street, Baltimore, Md.

The Board approved the recommendation made by Mr. Kirkman that the space be leased, and authorized the execution of the lease.

### LEGISLATIVE REDISTRICTING COMMISSION:

The Board authorized the payment of bills of Baer Publicity Co. in the amount of \$66.25 for Mimeograph work furnished the Legislative Redistricting Commission in connection with their work in Baltimore City, payment to be made from the Contingent Fund of the Board of Public Works.

## MARYLAND STATE FAIR BOARD:

The Secretary brought to the attention of the Board a communication from the Maryland State Fair Board requesting that said Board be advised relative to its finances for the fiscal years 1942 and 1943, as affected by the Budget and other laws passed by the General Assembly of 1941. The communication from the Fair Board indicated that the \$16,000.00 additional appropriation in the Budget was expected. This amount, coming from the four one-mile tracks through a contribution of \$4,000.00 from each track, was explained by Mr. Kirkman who called attention to the fact that the budget for the Maryland State Fair Board, as passed by the General Assembly of 1941, contemplates the receipt of \$16,000 as Special Funds and that the total available to the Board for the fiscal years 1942 and 1943 is \$60,600.00 for each year, of which \$44,600.00 is from General Funds and \$16,000 is from Special Funds.

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#### MARYLAND STATE GAME AND INALDN FISH COMMISSION:

The Secretary brought to the attention of the Board a communication from Mr. E. Lee LeCompte, State Game Warden, dated March 12, 1941, as well as a further letter dated April 9, 1941, requesting authority to purchase two areas of land:

1- Caroline County, 557 acres \$3,000.00, approximately 2- Somerset County, 439 acres 2,250.00, approximately,

to establish Wildlife Restoration areas in conformance with the Pittman-Robertson Act.

Both of these requests were approved by the Board.

#### MARYLAND STATE PENAL FARM:

TheBoard formally approved a request received in a letter from the Department of Correction, dated February 12, 1941, that that Department be authorized to enter into a contract with Charles T. King, Inc., of Baltimore, in the sum of \$115,000.00 for power house and electric equipment (generation) for the Maryland State Penal Farm, in accordance with parsn and specifications prepared by Whitman, Requardt and Smith, engineers. The members of the Board had, individually, given their verbal approval upon receipt of this letter, to the execution of such a contract, since it was necessary that the work be gotten under way promptly and the Board of Public Works would not be meeting until some time after the letter was received.

#### MARYLAND TRAINING SCHOOL FOR BOYS:

Mr. Kirkman advised the Board of the necessity of rebuilding and repairing the silo at the Maryland Training School for Boys and recommended that the bid submitted by Andrew and Andrew, Riderwood, Maryland, in the amount of \$468.00, be accepted.

The Board approved Mr. Kirkman's recommendation and authorized the acceptance of this bid.

#### MILITARY DEPARTMENT:

The Board took up the question of the status of General Reckord whether he should be continued on the payroll of the Military Department in view of the fact that he is now in the United States Army, serving at Fort George G. Meade. A letter addressed to the Governor by General Reckord, dated March 21, 1941, relative to his status, was read and considered.

The Board felt that in view of the services rendered by General Reckord as outlined in his letter of March 21st, and as the question of his status had not been raised until about that time, it would be desirable to compensate him by releasing the salary checks for the month of March, which had been held in the office of the Comptroller. However, it was felt that because of General Reckord's position in the United States Army, his continuance on the payroll of the State might be questioned and the action of the Board was:

That salary beyond the month of March 1941 should be withheld.

The Board expressed its gratification of the willingness of General Reckord, as stated in his letter of March 21st, to be of any service possible to the State, either with or without pay, until such time as the Governor was in a position to relieve him of the responsibilities of the office of Adjutent General.

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The Secretary brought to the attention of the Board, a letter addressed to General Reckord, dated February 14, 1941, by James A. Walton, of Annapolis, relative to the amount Mr. Walton claims is due him for services in connection with information furnished as to the property on Carroll Street, Annapolis, when it was being considered as a possible site for the newAnnapolis armory.

The Board felt it was not called on to take action at this time as to this letter, since it had already been decided that the Board could not authorize payment of Mr. Walton's bill for these services.

#### MINERS HOSPITAL:

The Secretary brought to the attention of the Board a file of correspondence with the Miners Hospital relative to the use of unexpended balance to the credit of the hospital at the close of the fiscal year 1940, this amount to be used to cover the installation of a new boiler to take the place of one which has been in use for quite a number of years and which is in quite bad shape, and to provide the salary for a Graduate Nurse, whose services are needed during the current fiscal year.

The Board approved the use of this unexpended balance from last year's account, but added that the hospital would be expected to operate on a fiscal year basis, the same as other State institutions and agencies, and that any money remaining unexpended at the end of the fiscal year, under the provisions of the Budget Law, would have to be reverted to the General Treasury unless committed to take care of obligations created during the fiscal year and for which payment could not be made until after the close of the fiscal year.

#### MORGAN STATE COLLEGE:

The Secretary brought to the attention of the Board a communication addressed to Mr. Miles by Morgan State College, requesting permission to tear down Cottage #19 on the campus which it is desired to remove because of being completely beyond repair and dangerous.

The Board requested Mr. Kirkman to make an investigation as to this building and recommend what action should be taken by the Board in connection with the request of the school.

The Board considered a communication Morgan State College in which authority was requested to enter into a contract with the W. E. Bickerton Co. for the completion of the third floor for the sum of \$14,-568.00, and with C. H. Lears Co. in the sum of \$12,395.00 for furnishings for the third floor of the Women's Dormitory, payment to be made from an appropriation of \$27,000 available in the General Bond Issue of 1941.

The Board approved the request since it was understood at the time the Board approved the contract for the construction of this building that these additional expenditures would be authorized in the event an appropriation to cover them would be included in the General Bond Issue of 1941.

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## NEW YORK WORLD'S FAIR OF 1939:

Mr. Kirkman advised that he had been endeavoring to securean itemized statement of the expenditure of the appropriation for the Maryland Exhibit at the New York World's Fair of 1939, by the Commission appointed for this purpose, but that, up to this time, he had been unable to secure such an accounting.

Mr. McCusker reported that the Comptroller's Office was also endeavoring to secure this information.

It was agreed that further efforts would be made to secure the final report of the Commission of the expenditure of this appropriation, so that the file could be closed.

## \*\* MORGAN STATE COLLEGE:

Mr. Kirkman brought to the attention of the Board a request that Edward N. Wilson be compensated in the sum of \$600.00 for services rendered in connection with the awarding of scholarships for colored students.

The Board was not willing to approve this request since any work in connection with the awarding of scholarships should be assumed by Morgan State College:

## ROSEWOOD STATE TRAINING SCHOOL:

The Board approved the request of Rosewood State Training School that they be authorized to take care of certain additional expenses in connection with excavations for foundations for the new boiler at the institution, at a cost of \$160.00. This additional expenditure was necessary because the original contract was based on normal earth conditions, whereas rock was encountered and it was necessary, under the contract, to pay the additional sum for this type of excavation.

#### SPRING GROVE STATE HOSPITAL:

The Secretary brought to the attention of the Board a request that Spring Grove State Hospital be authorized to rent 53 acres of land near the institution, from Mr. Wm. G. Finkner, for the sum of \$400., for the purpose of raising vegetables for the institution, for the year ending December 31, 1941.

The Board approved the request of the institution.

#### STATE DEPARTMENT OF RORESTY:

The Board approved requested purchases of land and materials for the State Department of Forestry, their letters dated January 31, 1941, January 29, 1941, February 26, 1941, and April 1, 1941, as follows:

Materials and equipment for State Forests	
and State Parks,	\$5,000.00
328 acres from Equitable Savings and Loan	. ,
Society of Frostburg - Robeson tract-	656.00
90 acres from Mrs. Julia N. Stevens, in Wash-	
ington County, bordering Fort Frederick	
State Park	1,000.00
$274\frac{1}{2}$ acres from Stuart F. Hamill, in Garrett	_,000000
County, bordering Potomac State Forest	1,100.00
1,100 acres from Harold W. Taylor, in Wicomico	1,100.00
County, adjacent to Pocomoke State	
Forest.	5,250.00
	- ,

#### STATE DEPARTMENT OF EDUCATION:

Mr. Kirkman took up with the Board the matter of deeding one-third of an acre of ground at the State Tachers! College at Towson to Baltimore County for right-of-way purposes.

The question was raised as to the right of the Board of Public Works to convey State property without specific authority from the General Assembly. Mr. Kirkman stated that he was under the impression that some legislation had been introduced at the 1941 session. Therefore, the matter was deferred until Mr. Kirkman could check on this legislation.

#### STATE DEPARTMENT OF PUBLIC WELFARE:

The Secretary brought to the attention of the Board a communication from the Baltimore County Welfare Board asking that consideration be given to increases in the salaries of certain employees of that Board.

It was felt by the members of the Board of Public Works that since the program for the current year was duly approved at the beginning of the year, it was not adviseable to give any consideration to changing the authorizations made for this year, and that any requests for salary changes for the next fiscal year should be submitted to the Board through the State Department of Public Welfare in the usual manner.

#### STATE HOUSE:

Mr. Kirkman reported that he had made an investigation of the cost of equipment and annual operating cost for current and renewal of lamps for the floodlighting of the State House Dome, with the following result:

Equipment
Annual operating cost for current
and renewal of lamps

\$2,500.00

1,000.00 \$3,500.00.

Mr. Kirkman described in detail the work to be done in providing the equipment and lighting the dome.

The Board approved the proposal for lighting the dome, as outlined by Mr. Kirkman, but was unable to authorize the work because there was no money appropriated by the General Assembly of 1941.

STATE INDUSTRIAL ACCIDENT COMMISSION:

The Secretary reported that there had been purchased for the State Accident Fund, as authorized at a previous meeting, bonds in the amount of \$125,000.00, being -

United States Treasury 2% Bonds, due March 15, 1948-50.

A further letter from Mr. James E. Green, Jr., Superintendent of the State Accident Fund, requested that the additional sum of \$75,000. be invested.

This request was referred to Mr. Miles and Mr. Tawes, with instructions to purchase such securities as, in their judgment, were suitable for investment for the State Accident Fund.

The Secretary brought to the attention of the Board a letter from the State Industrial Accident Commission requesting the Board to approve substitution in lieu of \$10,000 U.S. Treasury 1-3/8s bonds deposited with the Commission to cover Working Fund of \$2,000 carried with the Union Trust Company, \$10,000 Somerset County 3% School Bonds.

The Board approved this request, feeling that the bonds of the counties of the State were adequate security for the deposit of these state funds.

#### STATE INSURANCE DEPARTMENT:

See: Leases, these minutes.

#### STATE PROPERTY:

The Secretary brought to the attention of the Board a request from Colonel Milton G. Baker, Cavalry Superintendent of Valley Forge Military Academy, Wayne, Pennsylvania, that permission be given for an artist to make a copy of the painting of Washington, Lafayette and Tilghman.

The Board felt that the request was in order and approved it.

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Mr. Kirkman called attention to the fact that some equipment consisting of steel safe and telephone table, which was taken over by the State from the Maryland Emergency Relief Administration, and purchased out of Federal Funds, were being requested by the Federal Government. Mr. Kirkman recommended that the equipment be transferred back to the federal agency.

The Board approved this recommendation and authorized the transfer.

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Mr. Kirkman reported to the Board the fact that he was able to obtain an offer of \$212.50 for the disposal of building and equipment at the Loch Raven Montebello Water Pump.

The Board authorized the sale of building and equipment at the price offered.

#### STATE ROADS COMMISSION:

The Secretary brought to the attention of the Board deed submitted by the State Roads Commission for execution, covering a small parcel of land in Prince George's County for which there is no further need or use by the State for road purposes.

The Board approved the execution of this deed to Prince George Apartment Company and affixed their signature thereto.

#### STOCK CERTIFICATES:

Mr. Miles brought up the question of the State's ownership of certificates of stock of the Union Trust Company, which were issued in connection with money of the State on deposit with the Union Trust Co. and growing out of the banking difficulties of 1933. Mr. Miles suggested that these stocks should be sold at this time since he could see no point in the continuance of ownership of stock by the State. Mr. Miles states that he felt the stock could be sold at this time at a fair price and after discussing the matter it was agreed that the State should make it known that the State is willing to sell the stock, and would consider bids for it, the bids to be submitted to and considered by the Board at a meeting to beheld at the time bids would be due for consideration.

#### UNIVERSITY OF MARYLAND:

The Secretary brought to the attention of the Board a communication dated February 19, 1941, from Dr. H. C. Byrd, President of the University of Maryland, requesting authority to write-off as uncollectible items totaling \$19,065.68, as itemized in his letter.

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The Board approved the request, but felt that Dr. Byrd should be asked for an explanation as to why an account owing by Mr. Willis R. Jones in the amount of \$239.00 should be regarded as uncollectible, when Mr. Jones is practicing law and at the same time is Chairman of the Department of Correction. The Secretary was instructed to communicate with Dr. Byrd and bring this matter to his attention.

#### GENERAL BOND ISSUE OF 1941:

On Motion duly made and seconded, the following resolution was unanimously adopted:

BE IT ORDERED, That in accordance with the Acts of 1941, Chapter 854, the Governor, Comptroller of the Treasury, and the Treasurer of the State, be and they are hereby authorized and directed to advertise twice a week for two successive weeks in the Baltimore Sun and the Baltimore News, the first insertion to bear date of June 9th, 1941 and the last insertion to bear date of June 20th, 1941, that the Treasurer will receive in the office of the Treasurer at Annapolis, Maryland, at any time up to 12 o'clock, noon, on June 25th, 1941, bids for bonds of the State of Maryland in the aggregate sum of \$859,000.00, to be issued under the provisions of said Act; said bids to be contained in sealed envelopes appropriately endorsed, and each bid to be accompanied by a certified check upon some responsible banking institution, drawn to the order of the Treasurer of Maryland for five per centum of the par value of the amount bid for. All bids will be opened at 12 o'clock, noon, on the 25th day of June, 1941.

Said bonds shall be dated the 15th day of July, 1941. The bidders shall be required to indicate in their bids the rate of interest to be paid on the bonds, on which rate their bids are to be based and submitted. The rate named must be a multiple of one-forsth afy of one per centum, the interest to be payable semi-annually on the/January and July, respectively, during the continuance of said loan, and all bids shall be based on an offering to pay not less than par for the bonds. Said bonds shall be of the denomination of \$1,000.00 each, all shall be subject to registration as to principal, and all shall be issued with interest coupons attached and shall be deliverable on the 15th day of July, 1941. The said bonds shall be issued upon the Serial Annuity plan, as provided in said Act.

The right shall be reserved to accept one bid for all of said loan, or separate bids for parts of said loan, as may produce the highest amount; and the right shall also be reserved to accept bids which are for parts of said loan, but which may not be for all, and to reject all bids or any bids. If two or more responsible bidders shall make the same bid and each bid shall be the highest, and the certificates so bid for by such highest responsible bidders shall be in excess of the whole amount of certificates as offered for sale, then such certificates of indebtedness may be awarded in a ratable proportion to such responsible bidders bidding the same price.

The Governor, Comptroller and the Treasurer shall cause to be prepared bonds in good and sufficient form for the amount of said loan.

The Governor stated that he had selected the firm of Bartlett, Poe and Claggett, of Baltimore, to render the legal opinion to the Board as to the validity of the General Bond Issue of 19 41, which the Board concurred in and approved.

There Being no further business, the meeting was adjourned.

Secretary Secretary